

**CABINET MEMBER FOR WASTE AND EMERGENCY PLANNING
6th May, 2014**

Present:- Councillor R. S. Russell (in the Chair); and Councillor Ali.

Apologies for absence were received from Councillor Swift.

L55. MINUTES OF THE PREVIOUS MEETING HELD ON 7TH APRIL, 2014

Resolved:- That the minutes of the previous meeting of the Cabinet Member and Advisers for Waste and Emergency Planning held on 7th April, 2014, be approved as a correct record for signature by the Chairman.

L56. HEALTH, WELFARE AND SAFETY PANEL

The following report was submitted:-

**HEALTH, WELFARE AND SAFETY PANEL
11TH APRIL, 2014**

Present:- Councillor R. S. Russell (in the Chair); Councillors G. A. Russell and Swift; Mrs. S. Brook (NASUWT), Mrs. K. Hall-Garritt (UNISON) and Mr. P. Harris (GMB).

Apologies for absence were received from Councillors Ali, P. A. Russell, Whelbourn and Wootton and from Mrs. J. Adams (NUT).

18. MINUTES OF THE PREVIOUS MEETING HELD ON 10TH JANUARY, 2014

Resolved:- That the minutes of the previous meeting of the Health, Welfare and Safety Panel, held on 10th January, 2014, be approved as a correct record for signature by the Chairman.

19. MATTERS ARISING

With regard to Minute No. 14 (Kelford School, Kimberworth), the Panel received information from the School explaining the use of the changing rooms.

20. STATISTICS OF ACCIDENTS, INJURIES AND INCIDENTS OF VIOLENCE TO EMPLOYEES

It was noted that the annual report of statistics, injuries and incidents of violence to employees will shortly be distributed to Members of the Health, Welfare and Safety Panel.

21. HEALTH AND SAFETY BULLETIN

Consideration was given to the Health and Safety Bulletin, containing recent articles and reports of legal cases relating to health and safety.

The following items were highlighted:-

- matters of interest from the Health and Safety Executive, including public safety at large events; alcohol and substance misuse;
- safety myth (risk assessments; slips and trips; health and safety rules);
- recent Court Cases, including incidents affecting care homes.

Resolved:- That the Principal Health and Safety Officer distribute copies of the bulletin throughout the Authority and also publish the bulletin on the Council's Intranet web site.

22. REPORTS ON VISITS OF INSPECTION HELD ON 14TH MARCH, 2014

Consideration was given to matters arising from the visits of inspection made by the Panel on Friday, 14th March, 2014.

The report included the responses provided by Service Areas to the various issues raised at the inspections. Particular reference was made to:-

(a) Dalton Foljambe Primary School

This primary school will be re-scheduled for a future visit of inspection by the Panel.

(b) Thrybergh Country Park

Discussion took place on the risk assessments for staff of the Visitor Centre at this Country Park. Panel Members asked to view the relevant documents. It was noted that issues concerning the safety fencing (bridge and dam wall) within the Country Park were the responsibility of Yorkshire Water plc.

(c) Disabled Toilet Facilities in Schools

The Panel emphasised that these facilities are not to be used for storage purposes.

(d) Clifton Comprehensive School

Panel members commented that school staff must be present during the visit of inspection. Discussion took place on a number of issues affecting this school (facilities for staff; CDT classrooms; accommodation for use by pupils during recess and lunch breaks). It was agreed that the Panel make a further visit of inspection to this school.

(e) Visits of Inspection – afternoon schedule

It was agreed that, during future visits of inspection, the afternoon schedule shall begin with departure from the Town Hall at 1.30 pm.

L57. EXCLUSION OF THE PRESS AND PUBLIC

Resolved:- That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 as amended (information relating to the financial/business affairs of any person (including the Council)).

L58. CONTRACT FOR SKIP HIRE, WASTE TREATMENT RECYCLING, RE-USE AND DISPOSAL

Consideration was given to a report presented by the Procurement Category Manager concerning the proposed acceptance of a tender for the supply of Skip Hire, Waste Treatment Recycling, Re-use and Disposal (contract reference 14-028). The contract is for a period of four years, commencing in June 2014 and is to be renewed annually subject to satisfactory supplier performance. The submitted report outlined the process for the evaluation of the six tenders received, against price and quality considerations.

Resolved:- (1) That the report be received and its contents noted.

(2) That the tender submitted by T K Lynskey (Excavations) Ltd., Wath upon Dearne, as detailed in the report now submitted, be accepted in respect of the four years' contract, commencing in June 2014, for the supply of Skip Hire, Waste Treatment Recycling, Re-use and Disposal.

L59. TREATMENT OF DRY RECYCLABLES

Consideration was given to a report presented by the Procurement Category Manager concerning the proposed acceptance of a tender for the Treatment of Mixed Dry Recyclables (glass, cans and textiles) (contract reference 14-043). The contract is for a period of three years, commencing on 5th July 2014 and is to be renewed annually subject to satisfactory supplier performance. The submitted report outlined the process for the evaluation of the three tenders received, against price and quality considerations.

Resolved:- (1) That the report be received and its contents noted.

(2) That the tender submitted by Beatson Clark, Rotherham, as detailed in the report now submitted, be accepted in respect of the three years' contract, commencing on 5th July 2014, for the Treatment of Mixed Dry Recyclables.